# PMP Certification Preparation

**Days:** 5

**Prerequisites:** In order to have a successful learning experience, students should have existing knowledge of, and support experience with, networked desktop and notebook computers, as well as advanced user-level skills in Windows 10 and above.

**Audience:** This course is ideal for those who are preparing for the PMP Certification Exam.

**Description:** This PMP® Exam Prep Course provides the knowledge you need to evolve your career as a successful Project Management Professional and it fulfills the required 35-hour PMI contact hour requirement. In this course, you will gain the essential preparation needed to pass the Project Management Professional (PMP®) Certification exam.

Focusing on exam content from the Guide to the Project Management Body of Knowledge-Seventh Edition (PMBOK Guide) and other sources, this course will review all of the material covered on the PMP® Certification exam, provide practice tests, and address exam strategy. Participants will learn what to prepare for and focus on, to maximize study efficiency. When the course is complete, participants will have completed a roadmap of the topics for the exam from start to finish all using PMI terminology.

## OUTLINE:

### MODULE 1: CREATING A HIGH-PERFORMANCE TEAM

- Build a Team
- Define Team Ground Rules
- Negotiate Project Agreements
- Empower Team Members and Stakeholders
- Train Team Members and Stakeholders
- Engage and Support Virtual Teams
- Build Shared Understanding about a Project
- Practice Questions

### MODULE 2: STARTING THE PROJECT

- Determine Appropriate Project Methodology/Methods and Practices
- Plan and Manage Scope
- Plan and Manage Budget and Resources
- Plan and Manage Schedule
- Plan and Manage Quality of Products and Deliverables
- Integrate Project Planning Activities

- Plan and Manage Procurement
- Establish Project Governance Structure
- Plan and Manage Project/Phase Closure
- Practice Questions

### MODULE 3: DOING THE WORK

- Access and Manage Risks
- Execute Project to Deliver Business Value
- Manage Communications
- Engage Stakeholders
- Create Project Artifacts
- Manage Project Changes
- Manage Project Issues
- Ensure Knowledge Transfer for Project Continuity
- Practice Questions

### MODULE 4: KEEPING THE TEAM ON TRACK

- Lead a Team
- Support Team Performance

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- Address and Remove Impediments, Obstacles, and Blockers
- Manage Conflict
- Collaborate with Stakeholders

## MODULE 5: KEEPING THE BUSINESS IN MIND

- Manage Compliance Requirements
- Evaluate and Address Internal and External Business Environment Changes
- Support Organizational Change
- Employee Continuous Process Improvement
- Practice Questions